

PALOMAR AIRPORT ADVISORY COMMITTEE

Thursday, August 21, 2008

AGENDA ITEM #7

REQUEST FOR PROPOSALS FOR CAR RENTAL SERVICES

Background

McClellan-Palomar Airport, located in Carlsbad, is a major gateway to and from San Diego's North County. It provides facilities and services to commercial, corporate, and general aviation communities.

The Palomar Airport Terminal Redevelopment Project includes the following: new terminal building and federal inspection facility, terminal access roads, terminal apron, vehicle parking lots, automated parking lot control systems, passenger movement facilities, airport security system, taxiway Charlie, infield drainage, and blast fence. The construction project is now underway and scheduled to be completed in December 2008. The new Palomar Airport Terminal will have Car Rental Services on the western end of the terminal, near baggage claim. There is space for two car rental companies. In addition, there will be designated parking, storage and canopy in the lower parking lot for each of the selected companies.

The County will be conducting a Request for Proposals (RFP) to identify the selected Car Rental Companies. The RFP will explain the requirements and criteria for selection. The draft RFP will be published on County Airport's Website on or before August 19, 2008 and provided to PAAC members for comments at the August meeting. As with any PAAC agenda item, public comment will be accepted at the time the item is discussed.

Airports plans to post the final RFP on the website on Monday August 25, 2008. There will be a pre-proposal conference for all interested parties on Wednesday, September 10, 2008. Attendance is strongly encouraged. This will be an opportunity for questions and additional information. Information presented at the pre-proposal conference will be added to the website the following week.

The deadline for submissions from interested parties is targeted for Wednesday, October 1, 2008. Interviews for qualified proposals will be scheduled on October 14th-16th and selection is planned to be completed by October 24, 2008.